

**GURU NANAK DEV ENGINEERING COLLEGE LUDHIANA**  
(Academic Section)

No. SS/34/ 471

Date: 22.09.2020

**Notice for Detained Students**

The students detained in various subjects are directed to submit their detention forms to their respective department upto 28<sup>th</sup> September, 2020. The Registration form related to course detention is available on the college website at <https://gndec.ac.in/?q=node/85>. The concerned students must check their eligibilities for Detention Clearance with their respective department before submission of registration form. The detail of registration fees for detention case is as follows.

S.No	Category	Registration fee per subject	Late fee (per subject) 07 <sup>th</sup> Oct.-12 <sup>th</sup> Oct.2020)
1.	Regular student	1500/-	500/-
2.	Passout student	2000/-	500/-

The student must send the scanned copy of filled and signed Registration form to their concerned department through e-mail. A fee link will be sent to the student on receipt of registration form. The student has to deposit the registration fee through this link to complete the submission process. For any query the students may contact their concerned department via phone/ email address.

CC: R.K. / Office Copy

Principal for Information, Please

All HODs for Information and necessary actions

I/C. Computer Centre-please upload the enclosed registration form on the college website

  
Dean Academic

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA****ACADEMIC-SECTION****REGISTRATION FORM RELATED TO COURSE DETENTION**

PLEASE FILL THE FORM IN CAPITAL LETTERS ONLY

Program (B.Tech. / M.Tech./ MBA/ MCA)				
Name of the Student				
Father's Name				
Branch		Mobile No.		
College Roll No.		University Roll No.		
Session (e.g. July-Dec. 2020)				
Whether branch upgradation/ migration/ readmission? If yes, give details				
<b>Description of Detained Subjects:</b>				
To be filled by the student			To be filled by the Dept. Official	
Sem.	Subject Code	Full name of the subject	Subject offered by the Dept. in this semester (Yes/ No)	Sign of authorized Dept. Official
Details of Deposited Fee (INR 1500 per subject for on-roll students) (INR 2000 per subject for Ex-students)			No. of Subjects _____	
			Amount: INR _____	
			DD No. _____ Dated _____	

Note: 1. Students must submit this form through respective department HOD for the detained subjects of 2<sup>nd</sup> year onwards. This form for the detained subjects of 1<sup>st</sup> year must be submitted through HOD Applied Sciences.  
 2. All subjects of 1<sup>st</sup>/ 2<sup>nd</sup> semester have been changed/ syllabus revised from July, 2018 onwards. Therefore, HOD Applied Sciences is requested to allow detention clearing cases with respect to old schemes (2017 or earlier) for all subjects as a special case.  
 3. Before submitting the fee, the students are advised to check their latest previous results properly with the details of concerned subject-codes and subject-titles. Dept. Exam Coordinators are requested to verify the submitted information by the student before forwarding this form to the academic section.

Dated \_\_\_\_\_

Signature of Student

Verified by Dept. Exam Coordinator

Signature of HOD