

# Guru Nanak Dev Engineering College, Ludhiana

## Department of Information Technology

No. ....

Dated:-.....

### Office Order

#### Advisory Groups (Jan-May, 2019)

Class	Group No.	Advisor Name	Roll No.
D1 (IT)	IT1	Yadhvir Kaur	-
	IT2	Amit Kamra	-
	IT3	Sidarth Jain	-
D2 (IT) A & B	A1	Sachin Bagga	1706814- 1706843
	A2	Kulwinder Singh Mann	1706844- 1706874
	B1	Harpreet Kaur	1706875- 1706905
	B2	Pardeep Kumar	1706906,1706907,1805577-1805594, 1819962-1819972
D3 (IT) A & B	A1	Akshay Girdhar	1507963, 1607075-1607098
	A2	Kamaljit Kaur	1607099-1607127
	B1	Kiran jyoti	1607128-1607156, 1606881, 1607026, 1607211, 1607218, 16072225, 1607423
	B2	Parminder Kaur Wadhwa	1607157-1607168, 1706908-1706926
D4 (IT) A & B	A1	Rupinder Kaur	1507884-1507913
	A2	Pankaj Bhambri	1507914-1507946
	B1	Ranjodh Kaur	1507947-1507976
	B2	Sandeep Kumar Singla	1507977,1542734, 1508232, 1607169-1607191

**HOD (IT)**



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**Academic In-charge Duties (Jan-May, 2019)**

<b>Sr. No.</b>	<b>Batch and Year</b>	<b>Academic Incharges</b>
1.	2017-2021 (2 <sup>nd</sup> Year)	Sachin Bagga (Section A) Harpreet Kaur (Section B)
2.	2016-2020 (3 <sup>rd</sup> Year)	Kamaljit Kaur (Section A) Parminder Kaur Wadhwa (Section B)
3.	2015-2019 (4 <sup>th</sup> Year)	Rupinder Kaur (Section A) Ranjodh Kaur (Section B)

It will be the duty of academic in-charges to collect the Attendance, Sessional marks and Internal Awards of respective classes. Class Academic in-charges will also ensure the smooth conduct of respective classes (theory and practical) assigned to them by checking the class regularly. Class academic in-charges must ensure that attendance record and Sessional record are displayed at appropriate time for students during the Semester.

**HOD (IT)**

**Copy to:**

**Concerned Faculty Members**

**Circulate to all Faculty Members**

**Office Copy**