

No. RK-26A/368

Dated: 12/2/2024

Office Order

Subject : Board of Studies in Information Technology for the period of three years from the issue of this office order.

The Board of Studies for all the programs running under department of Information Technology is notified as:

S.No	Nomenclature	Name & Address	Designation
1.	Nominated by the Principal	Dr. Kulvinder Singh Mann , Professor & Head	Chairperson
2.	One Professor from the Department	Dr. Akshay Girdhar , Professor	Member
3	Six Assistant Professors from the Department	Dr. Sandeep Kumar Singla , Assistant Professor	Member
		Dr. Amit Kamra , Assistant Professor	Member
		Dr. Pankaj Bhambri , Assistant Professor	Member (BoS Convener)
		Dr. Kamaljit Kaur , Assistant Professor	Member
		Er. Ranjodh Kaur , Assistant Professor	Member
		Dr. Jagdeep Singh , Assistant Professor	Member
4.	Two Subject experts from outside the Parent University nominated by the Academic Council	Dr. Sarabjeet Singh Professor, Department of Computer Science and Engineering, University Institute of Engineering and Technology, Panjab University, Chandigarh-160014, Mobile-815951674, sarbjeet@pu.ac.in	Member
		Dr. Damanpreet Singh Professor, Department of Computer Science and Engineering, Sant Longowal Institute of Engineering & Technology Longowal, Punjab-148106, Mobile-9464096000, damanpreets@slit.ac.in	Member
5.	Expert nominated by the Vice-Chancellor of IKG PTU	Dr. Jaswinder Singh Professor, Punjabi University, Patiala, Punjab Mobile :9780005537, dr.jaswinder@pbi.ac.in	Member
6.	One representative from industry/corporate sector/allied area nominated by the Principal	Er. Kamaljeet Kaur Principal Consultant, Computer Science and Information Technology Infosys, Plot Number 1, Near Mani Majra, Rajiv Gandhi IT Park, Sector 26 East, Chandigarh, 160101 Mobile-9814072678, kamaljeet_kaur01@infosys.com	Member
7.	One member of the college alumni of department nominated by the Chairperson	Mr. Vikas Mahajan Director of Engineering, Zscaler Inc. Plot No. ITC-09, IT Park, Netsmartz Square Near MC office, Sector-67, Sahibzada Ajit Singh Nagar, Punjab-160062 Mobile-9876218228, vikas.mahajan12@gmail.com	Member
8.		Dean (Academics)/Nominee	Member
9.		Dean Industrial Relationship/Nominee	Member
10.		Controller of Examination/Nominee	Member
11.		Training & Placement Officer/Nominee	Member
12.		One student member from each year (UG and PG respectively) should be included in BoS with information to the Academic Section	Member

GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

Programs

1.	B.Tech.(Information Technology)	2.	M.Tech.(Computer Science and Information Technology)
3.	PhD (Information Technology)		
In addition: Any other Certificate/Diploma/Advanced Diploma Program etc.			

Main Functions

- i) To recommend the curriculum and course of studies including the resource material for various subjects of all programs running under department to Academic Council.
- ii) To recommend the names of paper setters, internal and external examiners for all courses running under respective department.
- iii) To frame, wherever necessary, model papers for the guidance of paper setters.
- iv) To recommend a list of reference books, periodicals, reports etc., pertaining to the subject concerned, for the library.
- v) To recommend measures for the periodical assessment and improvement of the standard of all programs running under respective department.
- vi) To suggest methods & methodologies for innovative teaching and evaluation techniques and in addition, to suggest course scheme and measures to be taken for developing teaching department as center of excellence in addition to courses being offered.
- vii) To map the syllabus for student migration/re-admission cases (in case of scheme change).
- viii) To recommend any new program relevant to the department.
- ix) To act as a consultative body in regard to all references made to it and to bring to the notice of the concerned authorities any matter connected with subjects under the purview of the Board.

Quorum: Quorum of the BoS meeting shall be minimum of Half (1/2) of the members of the BoS constituted including the Chairperson of the BoS.

General Conditions

1. Meeting of the Board of studies shall be called by the permission of Chairperson of BoS as and when required, but not less than twice in a calendar year. Also, the agenda of BoS meeting must be sent to the Dean Academics for approval from the undersigned at-least 15 working days before the proposed date of meeting as per office order no.RK-38/4224 dated 15.05.2023.
2. Chairperson of BoS may invite any subject expert (Internal/External) as special invitee with additional specialization during BoS meeting with the permission of Principal through Dean (Academics).
3. TA/DA & Honorarium to the members and other invitees of the meeting (for external only) shall be paid as per College norms.
4. BoS Members at Sr.No.8 to 12 will not be involved in case of any confidential matters as given at Point no (ii) of 'Main Functions'.

Sell
Principal

Copy to:

- 1 HoD-Information Technology to inform all concerned BoS members
- 2 Dean (Academics)
- 3 Office Copy